

SDI and Worker's Comp Payment Procedures For Sutter County Employees

You must notify State Disability Insurance (SDI) if you are under doctor's care for more than seven days so that you may begin receiving disability benefits. The first seven days of your disability leave is not reimbursable by SDI. You may get the SDI form from Sutter County Personnel. Complete the section you are required to fill out, give it to your doctor, and they will complete the rest of the form and mail it to SDI.

Sutter County coordinates benefits:

If you are receiving SDI payments and are being paid by Sutter County you will need to notify the Auditor's Office of your SDI payments.

Procedures for SDI payments:

*You will need to mail, fax, or bring into the Auditor's Office a copy of your SDI check stub that shows the amount and the period you were paid for. **The SDI check is yours to keep. But remember, we will deduct the amount of the SDI check from your next county paycheck.***

*Mailing address:
Auditor-Controller's Office
463 Second Street, Room 117
Yuba City, CA 95991*

Fax number: 822-7439

To determine the number of hours you will buy back, we divide the amount of the SDI check by your hourly rate. We will buy back the type of leave you used last. Such as sick, vacation, comp time and holiday leave.

The pay period following receipt of your SDI check, we will reduce your county payroll check by the amount of the SDI check and add back leave hours.

Continue to notify the Auditor's Office as you receive SDI checks. Please do not save your checks and notify us all at once as this may cause you to run out of leave time.

Worker's Compensation Procedures:

*Follow the procedure as listed above for SDI **only you do not have to notify the Auditor's Office of your payments.***

If you have any questions, please call 822-7127 X 15 or 16